

Portland Custodians' Civil Service Board  
Established 1937  
November 7, 2023  
Board Minutes Summary

The official minutes of the Portland Public Schools Custodian Civil Service Board are sound recordings of the meeting. The following is a summary of the November 7, 2023 meeting.

The meeting of the Portland Public Schools Custodian Civil Service Board (as held on November 7, 2023, via Zoom) was presided over by Chair Brian Caulfield and Board Member Baird Cusack. Board Secretary Tom McClain and Board Member Sarah Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 101 N. Union Street, Portland, Oregon. Board Secretary Tom McClain, Board Member Baird Cusack, Board Member Sarah Sabedra, Board Member Tom McClain (present via Zoom), and Board Member Jim Curtin (present via Zoom) were in attendance.

The meeting was called to order at 4:02 PM.

#### OLD BUSINESS

##### 1. Approval of Proposed Minutes

The minutes of the October 24, 2023 meeting were approved as read.

##### 2. Approval of Hiring List

Statistics provided by Chair Brian Caulfield included 11 applicants, 7 who took the test, 3 who were interviewed, and 2 candidates on the hiring list. The average test score was 97.48, the average interview score was 91.38, and the overall average was 99.98. Chair Caulfield confirmed that the Board's rules and regulations were followed, and the list was approved.

##### 3. Updates to Rules and Regulations

There was no significant progress to report on the rules and regulations, although Chair Caulfield did report that PPS has reached out to a former employee who had been interested in a position on the board.

The next meeting was set for November 24, 2023, per the bi-monthly schedule. The meeting adjourned at 4:50 PM.

Tom McClain  
CCSB Secretary